

CCHC Certification/Endorsement Renewal 2025

Q1 CCHC Certification/TA Endorsement RENEWAL

Q2 CCHC information

- First name (as you would like it printed on the certificate) (1) _____
 - Last name (2) _____
 - Mailing address (3) _____
 - Preferred phone number (4) _____
 - Email (5) _____
 - CCHC number (8) _____
 - NC CCHC Certification/Endorsement number (can be found on certificate) (11) _____
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Q3 Current employer information

- Employer/Agency Name (or self- employed): (1) _____
 - Start Date: (2) _____
 - Professional Title/Position: (4) _____
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Q4 County of Residence

▼ Alamance (1) ... Yancey (100)

Q5 Are you a current member of the NC CCHC Association? (required for certification renewal)

- No (1)
 - Yes (2)
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Q6 Are you an active CCHC, listed on the Find a CCHC page? (required)

No (4)

Yes (5)

Q7 Document CCHC working experience from the past five years (minimum of 2,000 hours required):

	Position Title (1)	Employing Agency (2)	Dates of Employment (3)	Total hours worked (4)
Position 1 (4)				
Position 2 (5)				
Position 3 (6)				
Position 4 (7)				

End of Block: Current employment information

Start of Block: Renewal Activity

Q8 CCHCs are required to submit two renewal activities completed during the five-year period from date on most recent Certification/Endorsement Certificate.

Q9 Activity 1:

▼ 1. Served as an officer of the NC CCHC Association, including participation in 75% of executive committee meetings, for at least 2 years (1) ... 10. Other (14)

Q10 Activity 1 description: _____

Q11 Activity 1 dates: _____

Q12 Activity 1 documentation: _____

Q13 Activity 2:

▼ 1. Served as an officer of the NC CCHC Association, including participation in 75% of executive committee meetings, for at least 2 years (1) ... 10. Other (14)

Q14 Activity 2 description: _____

Q15 Activity 2 dates:

Q16 Activity 2 documentation:

End of Block: Renewal Activity

Start of Block: Signature

Q17 Release of Information

By submitting this application, I acknowledge the following:

- The NC CCHCA will post online a list of currently certified/endorsed CCHCs.
- The NC CCHCA will share the contents of applications with the Institute, the NC Resource Center, and the CCHC-C/E Application Review Committee as required.

Statement of understanding By submitting an application:

- I attest that the information provided on this application and the supporting documentation is true to the best of my knowledge.
- I understand that falsifying application information or documentation or the failure to comply with documentation requirements may result in the loss of certification/endorsement.

Q18 Signature