

# CCHC Certification/Endorsement Renewal

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## Q1 CCHC information

- Full name
  - Name to print on certificate (if different)
  - Mailing address
  - Preferred phone number
  - Email
  - CCHC number
  - NC CCHC Association certification ID #:
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## Q2 County of Residence

- County
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## Q3 Are you a current member of the NC CCHC Association? (required for certification renewal)

- No
  - Yes
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## Q4 Are you an active CCHC, listed on the [Find a CCHC](#) page? (required)

- No
  - Yes
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Q5 Current employer information

- Employer Agency Name (or self- employed):
- Start Date:
- Professional Title/Position:
- Counties/Region Served:
- Name of individual who can verify employment:

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Q6 Document CCHC working experience from the past five years (minimum of 2,000 hours required):

	Position Title	Employing Agency	Dates of Employment	Total hours worked
Position 1				
Position 2				
Position 3				
Position 4				

Sample - do not submit

Q7 CCHCs are required to submit two renewal activities completed during the five-year period from date on most recent Certification/Endorsement Certificate. Certificate.

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**Q8 Activity 1-2:**

- Served as an officer of the NC CCHC Association, including participation in 75% of executive committee meetings, for at least 2 years
  - Served as a regional representative or committee chair for the NC CCHC Association including participation in 75% of executive committee meetings, for at least 2 years
  - Served as an active member of a NC CCHC Association committee, attending at least 75% of meetings, for at least 2 years
  - Mentored new CCHCs or college level students for a total of 120 hours
  - Completed or renewed an instructor training/certification (ex. Be Active Kids, Go NAPSACC, Playground Safety, First Aid & CPR, Art & Science of EC Technical Assistance)
  - Presented at a conference or taught a course on a topic related to early childhood health and safety for peers
  - Served on a committee/board of a community organization/agency concerned with early childhood health and safety for at least 2 years (technical assistance committees, community coalitions, or advisory groups)
  - Completed a special project related to CCHC work or early childhood health and safety (such as a research or quality improvement project)
  - Authored a peer-reviewed publication or newspaper article related to CCHC work or early childhood health and safety
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Q9 Activity 1-2 dates:

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Q10 Activity 1-2 description:

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Q11 Activity 1-2 documentation:

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**Q16 Release of Information**

By submitting this application, I acknowledge and agree to the following:

- The NC CCHCA will post online a list of currently certified/endorsed CCHCs.
- The NC CCHCA will share the contents of applications with the Institute and the CCHC-C/E Application Review Committee as required.

**Statement of understanding**

By submitting an application:

- I attest that the information provided on this application and the supporting documentation is true to the best of my knowledge. I understand that falsifying application information or documentation or the failure to comply with documentation requirements may result in the loss of certification/endorsement.

Q17 Signature

Sample - do not submit